

NOTICE IS HEREBY GIVEN that a meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 20 MAY 2015** at **6:00 PM** and you are requested to attend for the transaction of the following business:-

A G E N D A

PRAYER

The Venerable Hugh McCurdy, Archdeacon of Huntingdon & Wisbech will open the meeting with prayer.

1. ELECTION OF CHAIRMAN

To elect the Chairman of the Council for the ensuing Municipal Year.

2. VOTE OF THANKS TO THE RETIRING CHAIRMAN

3. MINUTES (Pages 3 - 8)

To approve as a correct record the Minutes of the meeting held on 29th April 2015.

4. CHAIRMAN'S ANNOUNCEMENTS

5. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable or other interests in relation to any Agenda Item. See Notes below.

6. APPOINTMENT OF VICE-CHAIRMAN

To appoint a Vice-Chairman of the Council for the ensuing Municipal Year.

7. LOCAL ELECTIONS: 7TH MAY 2015 (Pages 9 - 14)

To receive a report by the Returning Officer on the persons elected to the Office of District Councillor on 7th May 2015.

8. APPOINTMENT OF CABINET

The Executive Leader to announce the names of a maximum of eight Councillors who shall be Members of the Cabinet.

9. REPRESENTATION OF POLITICAL GROUPS ON DISTRICT COUNCIL PANELS, ETC (Pages 15 - 20)

To consider a report by the Elections and Democratic Services

Manager on the representation of political groups on Panels, etc in accordance with Section 15 of the Local Government and Housing Act 1989 and the District Council's Constitution.

10. OVERVIEW AND SCRUTINY PANELS

- | | |
|--|------------|
| (i) Overview and Scrutiny Panel -
(Economic Well-Being) | 12 Members |
| (ii) Overview and Scrutiny Panel -
(Environmental Well-Being) | 12 Members |
| (iii) Overview and Scrutiny Panel -
(Social Well-Being) | 12 Members |

11. COMMITTEES AND PANELS

- | | |
|-------------------------------------|---|
| (i) Corporate Governance Panel- | 8 Members |
| (ii) Development Management - | 16 Members
<i>(to include 1 Member of the Cabinet in an ex-officio capacity with appropriate executive responsibility)</i> |
| (iii) Employment Panel | - 8 “ |
| (iv) Licensing and Protection Panel | - 12 “ |
| (v) Licensing Committee | - 12 “ |
| (vi) Senior Officers Panel | - 5 Members
<i>(to comprise the Chairman and Vice-Chairman of the Employment Panel, Deputy Leader, relevant Executive Councillor and Leader of the majority opposition party [or their respective nominees])</i> |
| (vii) Standards Committee | - 8 Members
<i>(plus 2 co-opted Parish Council representatives)</i> |
| (viii) Appeals Sub-Group | - 15 Members
<i>(a pool of Members from the Corporate Team Manager is authorised to convene a meeting of the Appeals Sub Committee comprising up to 5 members [excluding Members of the Employment Panel to</i> |

determine appeals under the Council's disciplinary and appeals procedures).

12. MEMBERS' ALLOWANCES (Pages 21 - 52)

To consider a report by the Elections and Democratic Services Manager summarising the conclusions of the Independent Remuneration Panel following their recent review of Members Allowances.

FOR INFORMATION (Pages 53 - 60)

Details of allowances paid to Members and Council, Panel and Committee attendance records for 2014/15 are reproduced as annexes to the Agenda.

Dated this 12th day of May 2015



Head of Paid Service

Notes

1. Disclosable Pecuniary Interests

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*
- (2) *A Member has a disclosable pecuniary interest if it -*
 - (a) *relates to you, or*
 - (b) *is an interest of -*
 - (i) *your spouse or civil partner; or*
 - (ii) *a person with whom you are living as husband and wife; or*
 - (iii) *a person with whom you are living as if you were civil partners*

and you are aware that the other person has the interest.
- (3) *Disclosable pecuniary interests includes -*
 - (a) *any employment or profession carried out for profit or gain;*
 - (b) *any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*
 - (c) *any current contracts with the Council;*
 - (d) *any beneficial interest in land/property within the Council's area;*
 - (e) *any licence for a month or longer to occupy land in the Council's area;*
 - (f) *any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
 - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

Non-Statutory Disclosable Interests

- (4) *If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.*
- (5) *A Member has a non-statutory disclosable interest where -*
- (a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or*
 - (b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or*
 - (c) it relates to or is likely to affect any body –*
 - (i) exercising functions of a public nature; or*
 - (ii) directed to charitable purposes; or*
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.*

and that interest is not a disclosable pecuniary interest.

2. Filming, Photography and Recording at Council Meetings

The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

Please contact Mrs Lisa Jablonska, Elections and Democratic Services Manager, Tel No. 01480 388004/e-mail Lisa.Jablonska@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Council.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and

we will try to accommodate your needs.

Si vous voulez une traduction de ce document, veuillez nous contacter au 01480 388388 et nous ferons de notre mieux pour satisfaire à vos besoins.

Jeigu norite gauti šio dokumento išverstą kopiją arba atspausdintą stambiu šriftu, prašau kreiptis į mus telefonu 01480 388388 ir mes pasistengsime jums padėti.

Jeśli chcieliby Państwo otrzymać tłumaczenie tego dokumentu, wersję dużym drukiem lub wersję audio, prosimy skontaktować się z nami pod numerem 01480 388388, a my postaramy się uwzględnić Państwa potrzeby.

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Agenda Annual Meeting

Council Panels & Committees

Wednesday 20 May 2015 at 6pm

Civic Suite, Pathfinder House, Huntingdon

SUMMARY OF RULES OF DEBATE

No Speeches until Motion is Moved and Seconded

No speeches to be made after the mover has moved a proposal and explained the purpose of it until the motion has been seconded.

The Chairman has Right to Require Motion in Writing before it is discussed

When seconding a motion or amendment, a member may reserve their speech until later in the debate

Content and Length of Speeches

Speeches must be directed to the question under discussion or to a personal explanation or point of order and not exceed 10 minutes for the mover of a motion or 5 minutes in all other cases with the exception of the presenter of the Annual Budget Statement. At the Chairman's discretion an extra 5 minutes may be allowed for speakers.

When a Member May Speak Again

A member who has spoken on a motion may not speak again whilst it is the subject of debate, except to speak once on an amendment moved by another member, to move a further amendment if the motion has been amended since he/she last spoke, if his/her first speech was on an amendment moved by another member, to speak on the main issue, in exercise of a right of reply, on a point of order and by way of personal explanation.

Amendments to Motions

An amendment to a motion must be relevant to a motion and will either be to refer a subject of debate to the Cabinet, Overview and Scrutiny Panel, committee or panel, to leave out words, to leave out words and insert or add others; or to insert or add words, as long as do not have the effect of negating the motion before the Council.

Only one amendment may be moved and discussed at any one time.

If an amendment is not carried, other amendments to the original motion may be moved.

If an amendment is carried, the motion as amended takes the place of the original motion. This becomes the substantive motion to which any further amendments are moved.

If an amendment has been carried, the Chairman will read out the amended motion before accepting any further amendments, or if there is none, put it to the vote.

Alteration of Motion

A member may alter a motion of which he/she has given notice with the consent of the meeting, signified without discussion, and for one without notice with the consent of the seconder and meeting.

Withdrawal of Motion

A member may withdraw a motion which he/she has moved with the consent of both the meeting and the seconder.

Right of Reply

The mover of a motion has a right to reply at the end of the debate on the motion, immediately before it is put to the vote. If an amendment is moved, the mover of the original motion has the right of reply at the close of the debate on the amendment, but may not otherwise speak on it. The mover of the amendment has no right of reply to the debate on his or her amendment.

Motions which may be moved during debate

When a motion is under debate, no other motion may be moved except the following procedural motions: withdraw a motion, amend a motion, proceed to the next business, that the question be now put, adjourn a debate, adjourn a meeting, exclude the public and press in accordance with the Access to Information Rules; and not hear further a member named under Rule 18.3 or to exclude them from the meeting under Rule 18.4.

Closure Motions

A member may move, without comment, the following motions at the end of a speech of another member: proceed to the next business, that the question be now put, to adjourn a debate, or adjourn a meeting.

Point of Order - A member may raise a point of order at any time. The Chairman will hear them immediately. A point of order may only relate to an alleged breach of these Council Rules of Procedure or the law.

Personal Explanation

A member may make a personal explanation at any time to resolve any apparent misunderstanding in the present debate.

Agenda Item 3

HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the COUNCIL held in Civic Suite, Pathfinder House, St Mary's Street, Huntingdon PE29 3TN on Wednesday, 29 April 2015.

PRESENT: Councillor A J Mackender-Lawrence – Chairman.

Councillors J D Ablewhite, M G Baker, K M Baker, Mrs B E Boddington, P L E Bucknell, G J Bull, E R Butler, R C Carter, B S Chapman, Mrs S Conboy, S J Criswell, Mrs A D Curtis, I J Curtis, J W Davies, D B Dew, Mrs A Dickinson, Mrs L A Duffy, R S Farrer, R Fuller, I D Gardener, D A Giles, J A Gray, A Hansard, A J Hardy, R Harrison, D Harty, T Hayward, R B Howe, B Hyland, P Kadewere, Ms L Kadic, Mrs R E Mathews, P G Mitchell, J P Morris, Mrs D C Reynolds, T D Sanderson, M F Shellens, R G Tuplin, D M Tysoe and R J West.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors I C Bates, S Cawley, M Francis, G J Harlock, Mrs P A Jordan, S M Van De Kerkhove, M C Oliver, P D Reeve and P K Ursell.

70. PRAYER

The Reverend A Milton, Vicar of All Saints and St. Mary's, Huntingdon, opened the meeting with prayer.

71. CHAIRMAN'S ANNOUNCEMENTS

Having received an account of the events that the Chairman had attended on the Council's behalf since the last meeting, Members' attention particularly was drawn to the Young Enterprise Area Final event at Wyboston, which the Council had been pleased to sponsor. This demonstrated the Council's support for talented young people.

The Chairman then paid tribute to Councillor P G Mitchell who was attending his last meeting of the Council.

72. MINUTES

The Minutes of the meeting of the Council held on 25th February 2015 were approved as a correct record and signed by the Chairman.

73. MEMBERS' INTERESTS

No declarations of interests were received.

74. QUESTIONS TO MEMBERS OF THE CABINET

In response to a question from Councillor Ms L A Duffy, Councillor D B Dew agreed to circulate to Town and Parish Councils guidance on how the Community Infrastructure was calculated.

Following a question from Councillor D A Giles about progress of RECAP, Councillor D M Tysoe advised Members that a report would be submitted to the next meeting of the Overview and Scrutiny Panel (Environmental Well-Being) containing a detailed position statement. Councillor Tysoe also undertook to circulate the Minutes of the last RECAP meeting to all Members.

Arising from a question from Councillor K J Churchill about the timescale for responses by Corporate Directors to enquiries by party Group Leaders, the Executive Leader indicated that generally such matters should be addressed through the proper channels and that without more information on the case he could not provide a more detailed response.

In response to a question from Councillor T Hayward on the potential for savings should the Council reconsider its position on the removal of the viaduct in Huntingdon at the Planning Inquiry on the A14, Councillor D B Dew stated that the figures referred to had not been tested, that the County Council was not prepared to adopt the viaduct and that one of the purposes of the new route was to take traffic away from the Town Centre and consequently the Council would continue to support its removal.

Regarding a question from Councillor Ms L A Duffy about the level of rates payable on community halls, Councillor J A Gray concurred that the position was inconsistent and that change was desirable; however, at present this was governed by national legislation. He suggested that an Overview and Scrutiny Panel might investigate the position in the District and the cost of addressing any anomalies.

Councillor J P Morris asked a question about how the Council would achieve its affordable housing targets given changes in Government requirements in this respect. Councillor D B Dew responded that he shared the Councillor's concerns and that the Housing Team was addressing it, which could include making representations to the Government.

In response to a question from Councillor R J West about the powers available to the Council to prevent developers from leaving sites in an unsightly condition following demolition works, Councillor D B Dew undertook to work with Councillor West as Member Champion for Listed Buildings and Heritage on the scope and resources to be devoted to this kind of enforcement.

Arising from a question from Councillor R Fuller about the risks associated with opposition from parish councils to development plans for Houghton and Wyton, Councillor D B Dew confirmed that failure to allocate large sites could risk encouraging speculative development applications on the grounds that the Council did not have an

adequate land supply. He recognised that parishes were entitled to have views, but thought greater efforts to explain the planning position were required.

Councillor Mrs A D Curtis asked whether, given the position of the Local Plan, the Council was well placed to face the future and in response the Executive Leader confirmed that, in his view, the Council was aware of the challenges and risks and was better placed than many other authorities to create opportunities for the District. He shared the Councillor's hopes for a continued Council Tax freeze.

In response to a question from Councillor D A Giles about when he could expect to discuss recycling in flats and graffiti removal at the Overview and Scrutiny Panel (Environmental Well-Being), Councillor D M Tysoe stated that the role of Overview and Scrutiny was to investigate matters that had District-wide significance rather than ward matters and that, in his view, recycling in flats was a matter for the Registered Provider, in which case he would ask those Members who sat on the Registered Provider's Board to take it up. He would reply in writing on the question of graffiti.

75. REPORTS OF THE CABINET AND PANELS

(a) Corporate Governance Panel

Councillor P G Mitchell presented the Report of the meeting of the Corporate Governance Panel held on 25th March 2015.

.....

In connection with Item No. 25 and upon being moved by Councillor Mitchell and seconded by Councillor J D Ablewhite, the recommendation was declared to be CARRIED.

.....

Whereupon, it was

RESOLVED

that the Report of the meeting of the Corporate Governance Panel held on 25th March 2015 be received and adopted.

.....

Councillor Mitchell then made a personal statement in which he compared the Council's finances when he first became a Member with the present position. He was now proud to be part of the Council and deemed it to have been an honour and a pleasure to work with both Members and Officers.

Councillor J A Gray responded by referring to the positive influence Councillor Mitchell had exerted on the Executive Portfolio for Resources and the fact that he would be missed

by the Council. Councillor J D Ablewhite added that Councillor Mitchell had set him an example when he first became a Councillor and that he hoped Councillor Mitchell would continue to represent the Council on outside bodies. Councillors M F Shellens, K J Churchill and Mrs B E Boddington similarly commented on Councillor Mitchell's positive contribution to the Council and that he would be greatly missed.

(b) Cabinet

Councillor J D Ablewhite, Executive Leader of the Council and Chairman of the Cabinet, presented the Reports of the meetings of the Cabinet held on 19th March and 23rd April 2015.

.....

In connection with Item No. 46 and in response to a question from Councillor T Hayward, the Executive Leader confirmed that the identification of performance indicators would form part of the next phase of development of the performance management system. Upon being moved by Councillor Ablewhite and seconded by Councillor R B Howe, the recommendation was declared to be CARRIED.

.....

Whereupon, it was

RESOLVED

that the Reports of the meetings of the Cabinet held on 19th March and 23rd April 2015 be received and adopted.

(c) Development Management Panel

Councillor Mrs B E Boddington presented the Report of the meetings of the Development Management Panel held on 16th March and 20th April 2015.

.....

Whereupon, it was

RESOLVED

that the Report of the meetings of the Development Management Panel held on 16th March and 20th April 2015 be received and adopted.

(d) Licensing and Protection Panel

Councillor J W Davies presented the Report of the meeting of the Licensing and Protection Panel held on 24th March

2015.

.....

Whereupon, it was

RESOLVED

that the Report of the meeting of the Licensing and Protection Panel held on 24th March 2015 be received and adopted.

(e) Overview and Scrutiny Panel (Economic Well-Being)

Councillor R Harrision presented the Report of the meetings of the Overview and Scrutiny Panel (Economic Well-Being) held on 5th March and 9th April 2015.

.....

Whereupon, it was

RESOLVED

that the Report of the meetings of the Overview and Scrutiny Panel (Economic Well-Being) held on 5th March and 9th April 2015 be received and adopted.

(f) Overview and Scrutiny Panel (Environmental Well-Being)

Councillor G J Bull presented the Report of the meetings of the Overview and Scrutiny Panel (Environmental Well-Being) held on 10th March and 14th April 2015.

.....

Whereupon, it was

RESOLVED

that the Report of the meetings of the Overview and Scrutiny Panel (Environmental Well-Being) held on 10th March and 14th April 2015 be received and adopted.

(g) Overview and Scrutiny Panel (Social Well-Being)

Councillor S J Criswell presented the Report of the meetings of the Overview and Scrutiny Panel (Social Well-Being) held on 3rd March and 7th April 2015. While presenting the Report Councillor Criswell provided Members with an update on Hinchingsbrooke Hospital. The Hospital had made significant progress since the Care Quality Commission inspection took place such that 67% of the identified actions had been completed. He would continue to monitor the situation closely in his capacity as a member of the Trust Oversight group.

.....

Whereupon, it was

RESOLVED

that the Report of the meetings of the Overview and Scrutiny Panel (Social Well-Being) held on 3rd March and 7th April 2015 be received and adopted.

76. VARIATION TO THE MEMBERSHIP OF COMMITTEES AND PANELS, ETC

There were no changes to report.

The meeting concluded at 7.55pm.

Chairman

Local Elections – 7 May 2015

Report by the Returning Officer.

1. DISTRICT

In accordance with the District of Huntingdonshire (Electoral Changes) Order 2002, elections in 18 Wards of the District were held on 7th May 2015. The elections were combined with the Parliamentary Election and the results are summarised in the Appendix hereto.

Appendix B contains a complete list of Members of the Council, showing the years in which they will retire.

2. TOWNS AND PARISHES

Ordinary elections were held in 34 Towns/Parishes in the District and there were contests in 14, which includes all wards of Huntingdon and St Neots. In 10 Parishes the number of the nominations equalled the number of vacancies. In 17 Parishes the number of nominations fell short of the number of vacancies and those Parish Councils now will be invited to co-opt to fill the remaining vacancies. In Leighton Bromswold only one nomination was received to fill the 7 vacancies and the District Council will now make any necessary arrangements for the proper holding of the parish council.

3. ACKNOWLEDGEMENT

I would like to take this opportunity to express my gratitude to the staff who were engaged in taking the poll and/or counting the votes on 7th and 8th May 2015. My sincere thanks are due to all concerned.

DISTRICT COUNCIL ELECTIONS – 7TH MAY 2015

COUNCILLORS ELECTED TO SERVE UNTIL 2019

WARD	COUNCILLOR ELECTED	ELECTORATE	NO. OF BALLOT PAPERS ISSUED	% POLL
Brampton	Patricia Ann Jordan	4632	3399	73.38
Earith	Robin Clive Carter	4807	3541	73.66
Ellington	James Ernest White	2444	1919	78.52
Fenstanton	David Jonathan Mead	2426	1671	68.88
Gransden and the Offords	Barbara Elizabeth Boddington	3660	2805	76.64
Huntingdon East	Daryl Brown	7303	4578	62.69
Huntingdon North	Leedo George	4280	1886	44.07
Huntingdon West	Thomas Douglas Sanderson	5200	3178	61.12
Kimbolton and Staughton	Jonathan Alexander Gray	2536	1970	77.68
Ramsey	John Michael Palmer	6579	4124	62.68
Somersham	Graham John Bull	4669	3310	70.89
Stilton	Timothy David Alban	2403	1728	71.91
St. Neots Eaton Ford	David Harty	5391	3769	69.91
St. Neots Eaton Socon	Roger Harrison	4216	2625	62.26
St. Neots Eynesbury	Karl David Wainwright	7788	4467	57.36
St. Neots Priory Park	Ian Derek Gardener	6837	4257	62.26
Upwood and the Raveleys	Robin Beatham Howe	2574	1637	63.60
Yaxley and Farcet	Eric Richard Butler	8298	5283	63.67

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DISTRICT COUNCIL MEMBERSHIP 2015 – 2019

Ward	No. of Councillors	Name	To Serve Until
Alconbury and The Stukeleys	1	Keith Morton Baker	2018
Brampton	2	John Paul Morris Patricia Ann Jordan	2016 2019
Buckden	1	Terence Hayward OBE	2018
Earith	2	Mike Francis Robin Clive Carter	2018 2019
Ellington	1	James Ernest White	2019
Elton and Folksworth	1	Rita Elaine Mathews	2018
Fenstanton	1	Jonathan David Mead	2019
Godmanchester	2	Laine Kadić Sarah Joanne Conboy	2016 2018
Gransden and The Offords	2	Richard John West Barbara Elizabeth Boddington	2018 2019
Huntingdon - East	3	Michael Frederick Shellens Andrew John Hardy Daryl Brown	2016 2018 2019
Huntingdon - North	2	Patrick Kadewere Leedo George	2016 2019
Huntingdon - West	2	Stephen Cawley Thomas Douglas Sanderson	2018 2019
Kimbolton and Staughton	1	Jonathan Alexander Gray	2019
Little Paxton	1	Kenneth James Churchill	2016
Ramsey	3	Lisa Ann Duffy Peter David Reeve John Michael Palmer	2016 2018 2019
Sawtry	2	Richard Graham Tuplin Darren Marcus Tysoe	2016 2018
Somersham	2	Stephen Jeffrey Criswell Graham John Bull	2016 2019

Ward	No. of Councillors	Name	To Serve Until
St Ives- East	2	Jason David Ablewhite Deborah Christine Reynolds	2016 2018
St Ives - South	2	John Winston Davies Angela Dickinson	2016 2018
St Ives - West	1	Ryan Fuller	2016
St Neots - Eaton Ford	2	Rodney Samuel Farrer David Harty	2016 2019
St Neots - Eaton Socon	2	Derek Arthur Giles Roger Harrison	2016 2019
St Neots - Eynesbury	3	Andrew Hansard Steven Mark Van De Kerkhove Karl David Wainwright	2016 2018 2019
St Neots - Priory Park	2	Barry Stephen Chapman Ian Derek Gardener	2018 2019
Stilton	1	Timothy David Alban	2019
The Hemingfords	2	Ian Cyril Bates Douglas Bernard Dew	2016 2018
Upwood and The Raveleys	1	Robin Beatham Howe	2019
Warboys and Bury	2	Angela Dawn Curtis Peter Leonard Ernest Bucknell	2016 2018
Yaxley and Farcet	3	Mark Charles Oliver Barry Hyland Eric Richard Butler	2016 2018 2019

Representation of Political Groups on District Council Panels, etc.

Report by the Elections and Democratic Services Manager.

1. INTRODUCTION

- 1.1 The Local Government and Housing Act 1989 and associated Regulations describe arrangements for achieving a balance on Panels etc, to reflect the representation of political groups and independent Members on the District Council. The Act requires the District Council to review the representation of different political groups at the time when the Authority holds its Annual Meeting and as soon as practicable and over one month after the last review if the Proper Officer receives a request to undertake a further review of the allocation of seats given a change to membership of a political group.

2. PRINCIPLES OF PROPORTIONALITY

- 2.1 In performing the duty to review representation, the Council must, so far as reasonably practicable, only determine the allocation of seats having regard to the following principles -

- ◆ that not all the seats are allocated to the same political group;
- ◆ that the majority of seats are allocated to the political group which forms a majority of the Council's membership; and
- ◆ that the number of seats allocated is in the same proportion as is borne by the number of Members of a political group to the membership of the Council.

- 2.2 Currently it is open to the Council to approve alternative arrangements otherwise than in accordance with the principles of proportionality providing that the alternative arrangements are approved without any Member voting against them.

3. CONSTITUTION OF POLITICAL GROUPS

- 3.1 The constitution of political groups on the Council is as follows:-

Name of Group	No. of Members
Conservative	35
UKIP	6
Liberal Democrat	4
Labour	2

There are now five Members of the Council who are not aligned to a political group.

- 3.2 The membership of groups in proportion to the total membership of the Council is therefore as follows:-

	%
Conservative	67.31
UKIP	11.54
Liberal Democrat	7.69
Labour	3.85

The Independent Members represent 9.62% of the membership of the Council.

4. LOCAL GOVERNMENT ACT 2000

- 4.1 Under the Local Government Act 2000, the proportionality requirements do not apply to the Cabinet or to any Sub-Groups or Sub-Committees, which the Cabinet may appoint. Appointment of the Cabinet also lies with the Executive Leader of the Council. Recent changes to the Constitution and the impact of the Localism Act 2011 on the standards regime have varied and increased to 88, the number of seats to which the Council can appoint.

- 4.2 The following requirements of the Act also need to be adhered to by the Council in determining the membership of Panels, etc. -

- ◆ the Cabinet may not include either the Chairman or Vice-Chairman of the Council;
- ◆ Overview and Scrutiny Panels may not comprise any Member of the Cabinet;
- ◆ the Executive Leader, Deputy Executive Leader and any Member of the Cabinet shall not be elected as Chairman of any Committee or Panel other than any that may be appointed by the Cabinet.

- 4.3 The Constitution also provides for the Development Management Panel, Licensing and Protection Panel, the Employment Panel and the Licensing Committee to include the relevant Executive Councillor within their respective membership. The Council has previously appointed the Standards Committee to include one Member of the Executive.

The Constitution provides that every Member of the Council shall be appointed to serve on a minimum of one Overview and Scrutiny Panel, Committee or Panel of the Council or the Cabinet.

5. PROPORTIONALITY

- 5.1 Excluding the Cabinet, the aggregate number of seats on Panels is now 88. Using the proportionality percentage referred to in paragraph 3.2 and rounding up or down as appropriate, produces the following entitlement –

	Seats
Conservative Group	59
UKIP	10
Liberal Democrat Group	7
Independent Members	9
Labour	3

- 5.2 Applying the principles of the Act and, similarly, rounding the figures as necessary, gives the distribution as set out in the Appendix.
- 5.3 The principles of proportionality apply similarly to advisory/sub-groups appointed or nominated by panels and regard must be given to the following examples of entitlements to seats:-

No. of Members on Sub-Group, etc	Proportion of Members from Political Groups				
	Cons	UKIP	Lib Dem	Indep	Lab
3	2	1	0	0	0
4	3	1	0	0	0
5	3	1	1	0	0
6	4	1	1	0	0
7	5	1	1	0	0
8	5	1	1	1	0
9	6	1	1	1	0
10	7	1	1	1	0

- 5.4 The Cabinet may not delegate any of its functions to non-Cabinet Members. Therefore any Sub-Group of the Cabinet that is exercising any decision-making powers delegated to it by the Cabinet must include only Cabinet Members. This does not prevent any Advisory Group appointed by the Cabinet that has no decision-making powers and whose terms of reference are merely advisory from including non-Cabinet Members.
- 5.5 It should be noted that the 2000 Act requires the appointment of a minimum of one Cabinet Member to a Joint Committee exercising executive functions. Other Members may be appointed to a Joint Committee and the political balance requirements do not apply although circumstances will vary as to whether those Members can vote on executive decisions.

6. CONCLUSION

- 6.1 The Council is invited to determine the allocation of seats on District Council Panels to political groups and to the non-aligned Members in accordance with the distribution illustrated in the attached Appendix and to note the requirements for appointments to advisory/sub groups

etc, in paragraph 5.3. The proportionality requirements do not apply to the Cabinet and its membership will be determined by the Executive Leader

- 6.2 The opportunity otherwise is available currently to allocate seats in accordance with an alternative arrangement, with the exception of the Cabinet, provided this arrangement is approved by the Council with no Member voting against.

BACKGROUND PAPERS

Local Government and Housing Act 1989

Local Government Act 2000

Localism Act 2011

District Council Constitution

Contact Officer: Lisa Jablonska
Elections and Democratic Services Manager
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APPENDIX

Panel/ Committee	No. of Seats*	No. of Ex- officio	Title of Ex- officio	Cons	UKIP	Lib Dem	Indep	Lab	Cons	UKIP	Lib Dem	Indep	Lab
Corporate Governance Panel	8	0		5.38	0.92	0.62	0.77	0.31	5 or 6	1	0 or 1	0 or 1	0
Development Management Panel	16	1	Not defined	10.77	1.85	1.23	1.54	0.62	11	2	1	1 or 2	0 or 1
Employment Panel	8	1	Not defined	5.38	0.92	0.62	0.77	0.31	5 or 6	1	0 or 1	0 or 1	0
Licensing & Protection Panel/ Committee	12	1		8.08	1.38	0.92	1.15	0.46	8	1 or 2	1	1	0 or 1
Overview & Scrutiny Panel (Economic Well-Being)**	12	0		8.08	1.38	0.92	1.15	0.46	8	1 or 2	1	1	0 or 1
Overview & Scrutiny Panel (Environmental Well-Being)**	12	0		8.08	1.38	0.92	1.15	0.46	8	1 or 2	1	1	0 or 1
Overview & Scrutiny Panel (Social Well-Being)**	12	0		8.08	1.38	0.92	1.15	0.46	8	1 or 2	1	1	0 or 1
Standards	8	1	Not defined	5.38	0.92	0.62	0.77	0.31	5 or 6	1	0 or 1	0 or 1	0
TOTAL	88			59	10	7	9	3	59	10	7	9	3

* The allocation of these seats must be balanced so that the total entitlement to seats on each group is not exceeded.

** Across all Overview & Scrutiny Panels, the total entitlement to seats is as follows-
Conservative - 24, UKIP - 4, Liberal Democrat - 3, Independent – 4 and Labour - 1

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Members' Allowances

Report by the Elections and Democratic Services Manager

1. INTRODUCTION

1.1 The current Members' Allowances Scheme was approved by the Council on 15th December 2010 and came into effect from 18th May 2011. This forms part of the Council's Constitution.

1.2 The Local Authorities (Members' Allowances) (England) Regulations 2003 require an authority to have regard to recommendations made to it by an Independent Remuneration Panel (IRP) before making or amending a scheme of members' allowances.

1.3 In addition, the Regulations require that where an authority has regard to an index for the purpose of annual adjustment of allowances it must not rely on that index for longer than a period of four years before seeking a further recommendation from the Independent Remuneration Panel. The Huntingdonshire Panel was convened in response to the statutory requirement for a review of the index used for the past four years. Accordingly, the Remuneration Panel was presented with general terms of reference, namely to undertake a full review of the Council Members' Allowances scheme that takes into account any recent changes in governance and to make any necessary amendments in relation to the following:

- a) as to the amount of basic allowance that should be payable to its elected Members;
- b) about the responsibilities or duties which should lead to the payment of a Special Responsibility Allowance and as to the amount of such an allowance;
- c) the duties for which travelling allowances can be paid and as to the amounts of this allowance;
- d) the duties for which subsistence allowances can be paid and as to the amounts of this allowance;
- e) as to the suitability and amount of a co-optees' allowance;
- f) as to whether the Authority's allowances scheme should include an allowance in respect of the expenses of arranging for the care of

children and dependents and, if it does make such a recommendation, the amount of this allowance and the means by which it is determined;

- g) as to whether annual adjustments of allowance levels may be made by reference to an index, and if so, for how long such a measure should run;
- h) on whether any allowance should be backdated to the beginning of a financial year in the event of a scheme being amended;
- i) the implementation of the recommendations, and
- j) the extent and level of Members' IT and Telephone support and the most effective means to deliver such support.

1.4 The Panel's report is enclosed. This report is based on the Panel's discussions and summarises the principal issues. A summary of the changes appears in the Appendix hereto.

2. RECOMMENDATIONS

2.1 The Council is invited to consider the Panel's recommendations and to implement with effect from 20th May 2015 –

- (a) the level of basic allowance for all District Councillors;
- (b) the levels of special responsibility allowances;
- (c) the continuation of payment of a co-optees allowance of £231 per annum to the co-opted parish councillors of the Standards Committee;
- (d) the continuation of the arrangements for the payment of dependent carer's allowances;
- (e) the continuation of the terms and conditions and the rates payable for travel and subsistence based on the mileage rates published by Her Majesty's Revenue and Customs for reimbursement of mileage incurred in undertaking approved duties;and
- (f) the indices to be used for indexation purposes to enable the Members' Allowances Scheme to be adjusted until 30th April 2019;

2.2 The Council is also invited to revoke the existing Members' Allowances Scheme with effect from 19th May 2015 and to authorise the Managing Director to prepare a new scheme of Members' Allowances to reflect the outcome of the Council's deliberations and to take any consequential action arising therefrom.

BACKGROUND PAPERS

**The Seventh Report of the Independent Remuneration Panel dated
May 2015.**

CONTACT OFFICER: Tony Roberts - 01480 388015

APPENDIX

Allowance	Recommended Scheme wef 20.05.15	Existing Scheme
	Per annum	Per annum
	£	
BASIC ALLOWANCE		
Each District Councillor	4,235	4,235
SPECIAL RESPONSIBILITY¹ ALLOWANCES		
The Executive Leader	14,010	14,010
Deputy Leader	10,537	10,537
Other Cabinet Members	8,394	8,394
Chairmen		
Overview and Scrutiny Panels	4,903	5,604
Development Management Panel	6,311	6,311
Council	3,503	3,763
Licensing and Protection Panel/ Licensing Committee	6,311	6,311
Employment Panel	2,374	2,779
Corporate Governance Panel	2,374	1,968
Standards	700	2,779
Vice-Chairman		
Overview and Scrutiny Panels	1,635	2,242
Development Management Panel	2,524	2,837
Council	1,156	1,563
Licensing and Protection Panel/ Licensing Committee	2,104	2,837
Employment Panel	712	927
Corporate Governance Panel	712	649
Standards	0	927
Opposition Group		
Leader - Principal Opposition	4,203 – 7,005	7,005
Deputy Leader	1,400 – 2,335	2,837
Leader Minor Opposition ²	1,400	723
Development Management Panel		
Ordinary Members ³	620	620
Co-Optees Allowances		
Each co-opted member and parish council representative	231	231

Allowance	Existing Scheme 2010/11	Recommended Scheme
	Per annum	Per annum
Dependant Carer's Allowance Each qualifying District Councillor with children or elderly/disabled dependant	Up to a maximum of 7.5 hours per week at the minimum wage level in the case of childcare and for an elderly or disabled dependant at the County Council's recommended "home carer" rate.	Up to a maximum of 7.5 hours per week at the minimum wage level in the case of childcare and for an elderly or disabled dependant at the County Council's recommended "home carer" rate.

Notes:

1. No Member may receive more than one Special Responsibility Allowance
2. Subject to the party having a minimum of 5 Members and being registered as a political group.
3. Excluding the Chairman and Vice-Chairman of the Panel and any Cabinet Member appointed to the Panel.

A Review
Of
Members' Allowances
For
Huntingdonshire District Council

The Seventh Report
By the
Independent Remuneration Panel

Ann Dinsdale
Dr Declan Hall (Chair)
Dr Jennifer Horn

May 2015

EXECUTIVE SUMMARY

Recommended BA & SRAs 2015-616				
Post	Number	Recommended SRA	Recommended Total Per Member	Recommended Sub Total
Basic Allowance	52		£4,235	£220,220
Executive SRAs				
Leader	1	£14,010	£18,245	£14,010
Deputy Leader	1	£10,537	£14,772	£10,537
Other Cabinet Members	6	£8,394	£12,629	£50,364
Chairmen's SRAs				
Development Management Panel	1	£6,311	£10,546	£6,311
Licensing & Protection Panel/Committee	1	£6,311	£10,546	£6,311
Overview & Scrutiny Panels	3	£4,903	£9,138	£14,709
Council	1	£3,503	£7,738	£3,503
Employment Panel	1	£2,374	£6,609	£2,374
Standards Committee	1	£700	£4,935	£700
Corporate Governance Panel	1	£2,374	£6,609	£2,374
Vice Chairmen's SRAs				
Development Management Panel	1	£2,524	£6,759	£2,524
Licensing & Protection Panel/Committee	1	£2,104	£6,339	£2,104
Overview & Scrutiny Panels	3	£1,635	£5,870	£4,905
Council	1	£1,156	£5,391	£1,156
Employment Panel	1	£712	£4,947	£712
Standards Committee	1	NA	NA	NA
Corporate Governance Panel	1	£712	£4,947	£712
Opposition Groups				
Leader Principal Opposition ¹	1	£4,203	£8,438	£4,203
Deputy Leader	1	£1,400	£5,635	£1,400
Leader Minor Opposition	1	£1,400	£5,635	£1,400
Other SRAs				
DMP Members	14	£620	£4,855	£8,680
Sub Totals BA				£220,220
Sub Totals SRA				£138,989
TOTAL				£359,209

1.

¹ Recommended SRA for Leader of Principal Opposition Group and Deputy Group Leader based on current size of group. It will vary depending on size of group

1

The Panel also recommends that:

If the number of Other Cabinet Members increases

Where the Cabinet is varied in size that the following SRAs are paid:

Number of Other Cabinet Members	SRA Payable	Total Payable to Other Executive Members
6 or less	£8,394	£50,364
7	£7,195	£50,364
8	£6,296	£50,364

Banding the SRA for Leader and Deputy Leader of Principal Opposition Group

To future proof the scheme and to create a stronger relationship between group size and the SRA for Opposition Leader and Deputy Leader that the following banding system is adopted:

Principal Opposition Group size	Opposition Group Leader Recommended SRA	Deputy Opposition Group Leader Recommended SRA
20 or more	£7,005	£2,335
15-19	£5,604	£1,868
10-14	£4,904	£1,605
6-9	£4,203	£1,400
5 or less	£4,203	No SRA recommended

If two largest Opposition Groups are of equal size

To future proof the scheme the Panel also recommends that where the two largest Opposition Groups are of equal size that the respective group leaders should each receive the Principal Opposition Group Leader's SRA that applies to their group size

Similarly, where the two largest Opposition Groups are of equal size the respective deputy group leaders should each receive the Principal Opposition Group Deputy Leader's SRA that applies to their group size.

Co-optees' Allowances – Standards (2)

The Co-optees' Allowance is not altered and remains at £231 for 2015/16 subject to any indexation the Council may decide to apply.

The Dependants' Carers' Allowance (DCA)

The current rates payable for the Dependants Carers' Allowance and the terms and conditions by which it may be claimed are maintained.

Travel and Subsistence Allowances

The current rates payable for the Travel and Subsistence Allowances and the terms and conditions by which they may be claimed are maintained.

Indexation

The following indices be used for indexation purposes

- **The Basic Allowance, SRAs and Co-optees' Allowance:**
 - Indexed to the locally agreed cost of living percentage increase in Huntingdonshire District Council local government staff salaries and implemented from the date of the AM for the same year that it applies to staff
- **Travel Allowances:**
 - Mileage: indexed to the HMRC rates
 - Public Transport: indexed to rates that can be claimed by Officers
- **Subsistence allowances – out of Authority Only:**
 - Indexed to and paid at the same rates and conditions applicable to Officers
- **DCA:**
 - Childcare element: the maximum hourly cap indexed to the hourly minimum wage appropriate to the age of the carer
 - Elderly/Disabled element: the maximum hourly cap indexed to the hourly rate paid to home care assistants by Cambridgeshire County Council

The Panel further recommends that the indices run for the maximum length permitted by the legislation, namely for 4 years up to end of the 2018/19 municipal year.

Implementation

The recommendations contained in this report are implemented from date of the Council's AM on 20 May 2015.

Huntingdonshire District Council

Independent Remuneration Panel

A Review of Members' Allowances

The Seventh Report

May 2015

The Regulatory Context and Terms of Reference

1. This report is a synopsis of the proceedings and recommendations made by the statutory Independent Remuneration Panel (the Panel) appointed by Huntingdonshire District Council to advise the Council on its current Members' Allowances scheme.
2. The Panel was convened under *The Local Authorities (Members' Allowances) (England) Regulations 2003 (SI 1021)* (the '2003 Regulations'). These regulations require all local authorities to establish and maintain an allowances Panel that must be convened to provide advice on Members' allowances before a Council changes or amends its allowances scheme. All councils are required to 'pay regard' to their Panels' recommendations before setting a new or amended Members' Allowances scheme.
3. In this particular instance, the Panel has been reconvened under the 2003 Regulations [paragraph 10. (5)] which states:

Where an authority has regard to an index for the purpose of annual adjustment of allowances it must not rely on that index for longer than a period of four years before seeking a further recommendation from the independent remuneration panel established in respect of that authority on the application of an index to its scheme.
4. This provision, known as the '4-year rule', is utilised to oblige all Councils to reconvene their independent remuneration panels at least every four years so that, in a context where councils retain final responsibility for determining their own allowances, they are subject to periodic scrutiny and accountability. Under the 4-year rule the Council is required to reconvene and seeks its advice by the date of the annual meeting on 20 May 2015. It is under the requirement of the 4-year rule that the Panel has undertaken this (seventh) review of Members' Allowances for Huntingdonshire District Council.

Terms of Reference

5. The Panel was presented with a general terms of reference, namely to undertake a full review of the Council Members' Allowances scheme and to make any necessary amendments in relation to the following:
- As to the amount of basic allowance that should be payable to its elected Members
 - About the responsibilities or duties which should lead to the payment of a Special Responsibility Allowance and as to the amount of such an allowance
 - The duties for which travelling and subsistence allowances can be paid and as to the amounts of this allowance
 - The duties for which subsistence allowances can be paid and as to the amounts of this allowance
 - As to the suitability and amount of a co-optees' allowance
 - As to whether the Authority's allowances scheme should include an allowance in respect of the expenses of arranging for the care of children and dependants and if it does make such a recommendation, the amount of this allowance and the means by which it is determined
 - As to whether annual adjustments of allowance levels may be made by reference to an index, and if so, for how long such a measure should run
 - On whether any allowance should be backdated to the beginning of a financial year in the event of a scheme being amended.
 - The implementation of the recommendations
 - The extent and level of Members' IT & Telephone support and the most effective means to deliver such support

The Panel may make further recommendations with respect to Member allowances as it sees fit

In arriving at its recommendations the Panel is expected to take into account:

- The views, both written and oral, of Members
- Office factual briefings and relevant written information on the Council
- The scope and level of allowances paid in similar councils
- The current budgetary situation of the Council
- Any on-going developments in the governance structures and roles that have occurred across the Council since May 2011
- Other relevant information on the Council

The Panel

6. Huntingdonshire District Council reconvened its Independent Remuneration Panel, constituting of the following:

Ann Dinsdale LLP: Local Solicitor (Business Sector) and local resident

Declan Hall PhD: Independent Consultant (National perspective)

Jennifer Horn PhD: Director, Optical Activity Ltd (Business Sector)

7. The 4th member of the Panel, Dennis Baker OBE was not available to attend the Panel so was not formally part of this review. However, the Council, in agreement with the rest of the Panel, sent the relevant papers to Dennis and a copy of the draft report so as to stay informed and to pose if required critical challenge from an informed but arm's length perspective.
8. The Panel was supported by Tony Roberts PhD, Democratic Services Officer, who acted as the 'Panellists' Friend' and was the organisational lead in facilitating the review process.
9. The Panel would like to record its gratitude to the Members and Officers of Huntingdonshire District Council for making themselves available to meet with the Panel and ensuring the work of the Panel was carried out in an efficient and effective manner.

Process and Methodology

10. The Panel met at Pathfinder House, Huntingdon on 23rd March 2015. The Panel meetings were held in private session to enable the Panel to talk with Members and Officers and to conduct its deliberations in confidence.
11. In arriving at its recommendations, the Panel took into account *inter alia* the following range of evidence:
 - Relevant information on Huntingdonshire District Council including previous Panel reports, a schedule of meetings (2014/15) for the Council, committees and sub committees, their terms of reference and who chairs them, Member attendance figures (2013/14) for Council, committee and main sub-committees, and summary of survey on average hours worked as a Councillor as reported by the Councillor Consensus 2013, etc.
 - Representations made by Members to the Panel
 - Officer briefings on the developments in Council structures and to answer factual questions from the Panel
 - The range and level of allowances payable in the comparator group of authorities utilised for benchmarking purposes, namely

- Huntingdonshire District Councils' 10 'Nearest Neighbours' (CIPFA² - new model 2014) and the relevant other Cambridgeshire district councils, namely Fenland and South Cambridgeshire
 - Other relevant supporting material such the 2003 Members Allowances Regulations, 2006 Statutory Guidance on Members Allowances,
12. For full details of whom the Panel met and full range of information reviewed see:
- Appendix 1: Members and Officers who met with the Panel
 - Appendix 2: List of all the evidence considered by the Panel
 - Appendix 3: Details on the allowances schemes and comparative data referred to by the Panel for benchmarking purposes

Key Messages and Observations

Recognizing the current economic context

13. There is evidence supporting the case to increase some of the allowances currently payable, particularly the Basic Allowance - which as with all the SRAs has been frozen since 2009 - and also taking into account that now Members have to pay for their own ICT provision.
14. Ideally, the prime role of the Panel is to assess what it judges the roles and posts under review are worth based on the evaluation of the evidence. Yet, the Panel cannot but be aware of the current era of public sector austerity and where Huntingdonshire District Council is seeking further savings. This was a message that was underlined in the representation received even by those who felt there may be a strong case to increase some or most of the allowances. There was an overwhelming view that regardless of the merit it is simply not an appropriate time to be increasing allowances.
15. It is a message the Panel has took on board and as such the recommendations if adopted in full will result in annual savings of £12,356 based on the current political configuration of the Council.

Local Government in an increasingly changing environment

16. Another key message from Members was that local government and Members themselves are now beginning to operate in a changed environment - that will continue to evolve for the next 2-3 years. This reinforces the case for not revisiting the fundamentals of the current scheme.

1. _____

² CIPFA - Chartered Institute of Public Finance & Accountancy that for benchmarking purposes assigns all councils a set of 'near neighbours' based on a standard set of socio-economic data with a new model for 2014

17. The first reason for this change is the continuing financial constraints that are pushing councils in different directions regarding their service provision and delivery models. Secondly, the implementation of the various provisions of the Localism Act 2011 is starting to afford greater scope to councils to undertake a wider range of activities than they have in the past. Thirdly, the emergence of regional and local devolution on the political agenda looks set to take local government into uncharted territory. Although the specific proposals on how local government devolution are not known what is known is that all the major political parties are committed to moving it forward in some form. As a result, Members had a strong sense that Huntingdonshire District Council and its Members will be operating in a different fashion in 2-3 years time.
18. The Panel is not a position to put a value on evolving roles going forward in the most stable of environments and even less so in the current context. For the Panel to substantially revise allowances now would create unnecessary upheaval when it will have to be revisited in any case sooner rather than later.

Introducing a performance related element to Members remuneration

19. In some of the representations the issue of creating a stronger link between Member remuneration and performance was raised. The time constraints on the review meant that the Panel did not have the opportunity to fully explore what is a complicated issue.
20. It is noted that that there are signs nationally that some councils have moved forward on member performance and remuneration in that the principle has been established. Moreover, it appears that the principle is successfully been put into operation in that small financial penalties are being imposed on Members who are not attending the required percentage of meetings. However before the Panel would be prepared to go down that route it would seek a wider consultation with the Members as such a move requires widespread support. The Panel will take time to explore this issue during its next review or sooner if invited to do so by the Council.

The role of Panel

21. Consequently the main role of the Panel for this review has been to address anomalies arising out of implementation of relevant legislation and changes in governance structures rather than carry out a fundamental review.

The Basic Allowance - Recalibrated

22. The current Basic Allowance (£4,235) is based on the approach set out in the Statutory Guidance in that the Panel took into account 3 variables in arriving at the level. By revisiting these 3 variables to take into account the most recent relevant information the Panel has arrived at a 'recalibrated' Basic Allowance.

Time

23. The Basic Allowance is primarily a time based allowance and the original expected time input was 55 days per year that has not been revisited since 2002. The evidence strongly suggests that this original estimation is now out of date particularly relating to the increased contact with constituents and the time spent on reading and preparation - all boosted by the now common place reliance on electronic means of communication and working that was not in place in 2002.
24. The 2013 Census of Councillors shows that on average district councillors who hold no positions of responsibility put in up to 14 hours per week (equivalent to 90 days per year on an 8 hour day). The Panel has adopted the Cllr Census figures for recalibration purposes.

Recognising the voluntary principle or Public Service Discount

25. It is recognised that there is a voluntary or public service element in being a Member and that not all of their time should be remunerated and a proportion should be given voluntary, typically known as the public service discount. In 2002 the Panel set the PSD at one third on the basis that it was the most typical at the time. Since then it has emerged that the larger urban single tier councils typically adopt a PSD closer to 30% while district councils tend to adopt a figure closer to 35-40% - reflecting the closer links to communities and the more locally focused services such as environmental services which impacts on everyone whereas to use an extreme example social services impacts on a very small section of the population.
26. For the purposes of recalibration the Panel slightly increased the PSD to 40%.

Rate of remuneration

27. The third variable is to put a value on the Members; remunerated time which in 2003 was £95 per day and based on the mean gross pay for all full time employees in Cambridgeshire - as the closest link the Panel could establish to the average earnings of Members constituents. Since then the ONS has changed their format and now publish average earnings for employees in all council areas. The 2014 figure for Huntingdonshire is £101 per day, the median gross pay for all full time jobs within the district.³
28. The recalibrated Basic Allowance has been arrived at by utilising the updated variables as follows:

1. _____

³ See ONS, Annual Survey of Hourly Earnings, Weekly pay - Gross - for all full time employee jobs - United Kingdom 2014, Tale 7.1a. It shows the median value to be £508.40 per week which equates to £101.68 which the Panel rounded down to £101. The median rather than mean has been used as the ONS advises it is a more accurate measure of average earnings.

Time: 90 days per year
 PSD: 40%
 Rate of remuneration: £101 per day

= 90 days minus 40%
 = 54 days X £101
 = £5,454.

29. Recalibration shows that the Huntingdonshire District Council Basic Allowance has not kept pace with workloads and rate of remuneration. Moreover, benchmarking also shows that the Huntingdonshire District Council is below the mean Basic Allowance across the comparator councils, which is £5,062.
30. However, the Panel for reasons outlined above is not recommending any change to the current level payable. At this stage, the Panel is flagging up the recalibrated Basic Allowance as a marker for a future review that will be given further consideration in conjunction with introducing a performance element.
31. **The Panel recommends no change to the current Basic Allowance (£4,235) payable in Huntingdonshire District Council for 2015/16 subject to any indexation the council may apply.**

Special Responsibility Allowances

The Leader

32. The current SRA (£14,010) for the Leader was originally arrived at assessing the role as requiring the equivalent of an additional half of full time commitment and multiplying that time by the then day rate of £95. While the Leader's role is still not a full time one it has become more demanding in terms of responsibility over the years. Some of these changes have been legislative. For instance, where a Council has a Leader plus Cabinet form of executive the Local Government and Public Involvement in Health Act 2007 mandates a strong Leader model. In this model it is the Leader, rather than the Council, that
- Determines the size of the Cabinet
 - Appoints the members of the Cabinet
 - Allocates portfolios to members of the Cabinet
 - Delegates decision making powers to the Cabinet, both collectively and individually and
 - Removes and replaces members of the Cabinet
33. Constitutionally at least the Leader has more powers even if the political reality is that the Leader still has to retain the confidence of their group.

34. Another development is the rise of the regional and sub-regional agenda. For instance, the Leader is on the board of the Greater Cambridge and Greater Peterborough Local Enterprise Partnership (LEP). LEPs replaced the Regional Development Agencies by the Department for Business, Innovation and Skills in 2011 and are voluntary partnerships between local authorities and businesses to help determine local economic priorities and lead on economic growth and job creation within the area. Although the Leader is not on the regional LEP Board as a Council appointee the fact remains he is on it because he is a Leader with particular skills and knowledge. More importantly the Leader now has to attend monthly meetings of the LEP and is working more closely with local and regional business and other stakeholders to decide priorities for investment to promote economic development across the sub-region including ensuring that the interests of Huntingdonshire are taken into consideration when determining those priorities. Local government devolution will in all likelihood place more demands on the post of Leader.
35. The Panel recognises that the Leader's SRA does not fully reflect the additional responsibilities the role now entails and this is supported by benchmarking where the mean SRA is £15,829. However for reasons of financial prudence and the fluid environment for local government in general the Panel is not recommending any change to the Leaders' SRA at this stage.
36. **The Panel recommends no change to the current SRA (£14,010) paid to the Leader of Huntingdonshire District Council for 2015/16 subject to any indexation the council may apply.**

The Deputy Leader

37. The SRA (£10,537) for the Deputy Leader was arrived at (as were most other SRAs) by assessing it as a ratio of the Leader's role, in this case 75%. This is a comparatively high ratio (the typical range being 60-65%) which in turn places the SRA for the Deputy Leader in line with peers, with the mean SRA paid to Deputy Leaders in the comparator councils being £10,283. However, the Deputy Leader of Huntingdonshire District Council has traditionally been an active one who is expected to take on a number of detailed and discrete tasks at the Leaders direction as well as the normal functions.
38. **The Panel recommends no change to the current SRA (£10,537) paid to the Deputy Leader of Huntingdonshire District Council for 2015/16 subject to any indexation the council may apply.**

The Other Cabinet Members

39. The current SRA (£8,394) paid to other Cabinet Members was arrived at by setting it at 60% of the Leaders' SRA which is in line with comparative practice. No evidence was received to suggest this SRA needed revising except in regards to variations in the number of other Cabinet Members.

40. Since the last review and as permitted since the relevant provisions of the Local Government and Public Involvement in Health Act 2007 were implemented, the Leader has varied the numbers of other Cabinet Members, going down to 4 and back up to 5 and now 6 again. This is only to be expected with the Leader reshuffling the Cabinet as required, subject to a maximum of 8 other Cabinet Members and a minimum of 2, plus Leader and Deputy Leader. Thus to future proof the scheme **the Panel recommends the following SRAs are payable to other Cabinet Members subject to any future indexation that may be applied**

Number of Other Cabinet Members	SRA Payable	Total Payable to Other Executive Members
6 or less	£8,394	£50,364
7	£7,195	£50,364
8	£6,296	£50,364

The Chairmen of the Overview & Scrutiny Panels

41. The Council maintains 3 Overview & Scrutiny Panels to discharge this statutory function. Each Chairman receives a SRA of £5,604 (40% of the Leaders' SRA) whereas the mean SRA paid in the benchmarking group is somewhat less at £4,818. This bald comparison in itself is not a reason to revise the SRA for the Overview & Scrutiny Chairmen downwards. However, taking into account that there are 3 remunerated Chairmen of Overview and Scrutiny in Huntingdonshire District Council and the 3 Vice Chairmen are also remunerated (£2,242) the cost of supporting the overview and scrutiny function through the Huntingdonshire District Council Members' Allowances scheme is £23,538. The 2nd highest paid chairman of Overview and Scrutiny in the benchmarking group, which is Colchester at £6,732, has only one such committee nor is the Vice Chairman remunerated so that SRA represents the total cost of remunerating the scrutiny function in Colchester. On the other hand, Braintree for instance pays an SRA of £4,536 to Chairs of Task and Finish Groups that undertake thematic scrutiny reviews so the total spent each year on scrutiny will vary.
42. Despite the current relatively high total cost the Panel decided to only marginally revise downwards the SRA paid to the Chairmen of the Overview and Scrutiny Panels, by reducing the operative ratio from 40% to 35%. The Panel would have gone further but was informed the Council is undertaking a governance review regarding Overview and Scrutiny. The Panel will take a further view on SRAs for Overview and Scrutiny once the outcome of the review is known and some experience of the new configuration has been gained including consideration of differential SRAs if required.
43. **The Panel recommends that the Chairmen of the 3 Overview and Scrutiny Panels are paid an SRA of £4,903. Moreover until the Panel**

reviews SRAs for scrutiny the maximum number of SRAs payable to such Chairmen is capped at 3.

Chairman of the Development Management Panel (DMP)

44. The Chairman of DMPs current SRA (£6,311), set at 45% of the Leader's SRA, is above the mean SRA (£5,449). However, the weighted mean is £6,307, which takes into account that Test Valley remunerates 3 Planning Chairs, including their 2 two area planning chairs.
45. The representation received supported the view that chairing the Planning Committee is high profile reflecting the development pressures across the district that can on occasion be contentious. **The Panel is content with the current SRA and recommends that the Chairman of the Planning Committee continues to receive an SRA of £6,311 for 2015/16 subject to any indexation the council may decide to apply.**

Other Members of the Development Management Panel (DMP)

46. Currently the other Members of the DMP (excluding the Chairman and Vice Chairman and any Cabinet member appointed to the DMP) receive an SRA of £620. This SRA is normally not paid, only 2 councils in the benchmarking group pay such an allowance (Braintree £839 and Colchester £1,602) and neither remunerate their Vice Chairs.
47. This SRA was paid to recognise the extra workload associated with being on the DMP which meets monthly and as a simple means to provide recompense for the cost of site visits DMP Members are expected to undertake under their own cognizance. The Panel received no evidence to suggest that the original rationale for paying this SRA was no longer valid.
48. **The Panel recommends that the other Members of the DMP continue to receive an SRA of £620 for 2015/16 subject to any indexation the council may decide to apply.**

Chairman of the Licensing Committee/Licensing & Protection Panel

49. The SRA (£6,311) for the Chairman of the Licensing Committee and Licensing and Protection Panel is higher than any of paid the benchmarking group where the mean SRA is £3,086. The post involves chairing 2 separate council committees namely the:
- Licensing & Protection Panel - that addresses such issues as environmental protection and taxi licensing
 - Licensing Committee - that mainly deals with matters under the Licensing Act 2003, Gambling Act 2005 and most recently the Scrap Metal Dealers Act 2013

50. The Committee and Panel meet consecutively on the same day with the same members and at this level the workload has not been consistent with some meetings cancelled in the past as the agendas cannot be filled. However, most of the work of the Committee/Panel is undertaken by the Licensing and Protection Applications Sub Group which deals with such items as taxi licensing applications and the Licensing Committee Sub Committees that deal with such items as objections to variations in opening hours of public houses. The Chairman of the Committee/Panel chairs most of these sub groups and sub committees, with the Vice Chairman stepping in when required. The SRA recognises the role of the Chairman at this level. Consequently, the Panel has decided not to revise this SRA.
51. **The Panel recommends that the Chairman of the Licensing Committee & Licensing & Protection Panel continues to receive an SRA of £6,311 for 2015/16 subject to any indexation the council may decide to apply.**

Chairman of the Council

52. The Chairman of the Council currently receives an SRA of £3,763 which is an historical figure. Benchmarking shows the mean SRA for this post to be £5,389 in the six out of 10 councils that pay such an SRA. Moreover the Chairman receives an additional £4,000 per year to assist with the out of pocket expenses inherent in holding the post, such as buying raffle tickets. There is no way to know from analysing their allowances schemes whether this is also the case in the comparator councils. Generally the practice is mixed so some of the SRAs paid to Chairmen in the comparator councils will be the total sum received to support the role. Consequently the Panel has decided to marginally revise downwards the SRA for the Council Chairman by setting it at 25% of the Leader's SRA, which equates to £3,503.
53. **The Panel recommends that the Chairman of the Council receives an SRA of £3,503 for 2015/16 subject to any indexation the council may decide to apply.**

Chairmen of the Employment and Corporate Governance Panels

54. The SRA (£2,779) for the Chairman of the Employment Panel was set at 20% of the Leaders' SRA. Benchmarking shows this post or equivalent is paid in only half of the 12 comparator councils, with the mean SRA being £2,349. Since the previous review a number of functions of the Employment Panel have been delegated to the Managing Director.
55. The SRA for the Chairman of the Corporate Governance Panel was originally set at 15% of the Leader's SRA. Benchmarking shows this post or equivalent is paid in only 4 of the 12 comparator councils, with the mean SRA being £2,259. However since the previous review the Corporate Governance Panel has acquired the Audit function the chairman of which is normally

remunerated elsewhere. The Panel decided to split the difference between the current SRAs paid to these 2 Chairmen as their remit is broadly on par, which equates to £2,374

56. **The Panel recommends that the Chairmen of the Employment Panel and Corporate Governance Panel are paid an SRA of £2,374 for 2015/16 subject to any indexation the council may decide to apply.**

Chairman of the Standards Committee

57. The remit of the Standards Committee has changed substantially since the implementation of the various provisions of the Localism Act 2011. The Standards Committee has lost much of its role in assessing complaints against Members as well as a diminution in the a range of powers available when a complaint has been deemed valid, most notably it can no longer suspend a Member and has powers of censure only. Effectively, complaints against Members are now dealt with in a more informal fashion by the Monitoring Officer and new statutory post of Independent Person. As was the intent of the Localism Act it now means complaints are dealt with and the issue resolved without involving the Standards Committee although the Chairman may be consulted at this early informal stage. While the Standards Committee retains a general responsibility to maintain and promote a Code for Conduct its workload is so reduced that half its quarterly meetings are cancelled due to lack of business.
58. The SRA £2,779 was originally set at 20% of the Leader's SRA and is higher than any other equivalent chairman in the comparator councils. Benchmarking shows that this post is now only remunerated in half of the comparator councils with the mean SRA being £1,241. The Panel has decided to recalibrate this SRA and reset it at 5% of the Leader's SRA.
59. **The Panel recommends that the Chairman of the Standards Committee is paid an SRA of £700 for 2015/16 subject to any indexation the council may decide to apply.**

The Vice Chairmen of Committees

60. The SRAs for the Vice Chairmen of Committees have always been set with reference to their respective Chairmen's' SRAs on the following ratios (including current SRA):
- Vice Chairman DMP (£2,837): 45% of Chairman's SRA
 - Vice Chairman Licensing/Protection (£2,837): 45% of Chairman's SRA
 - Vice Chairmen Scrutiny Panels (£2,242): 40% of Chairman's SRA
 - Vice Chairman Council (£1,563): 40% of Chairman's SRA
 - Vice Chairman Employment (£927): 33% of Chairman's SRA
 - Vice Chairman Governance (£649): 33% of Chairman's SRA
 - Vice Chairman Standards (£927): 33% of Chairman's SRA

61. Benchmarking shows that Huntingdonshire District Council pays the highest SRA for the Vice Chairmen of
- Scrutiny
 - Development Control (Management)
 - Licensing/Protection
 - Employment
62. The Council is alone in paying a SRA to the Vice Chairmen of the Corporate Governance Panel and Standards Committee. The SRAs for Vice Chairmen in Huntingdonshire stand out as being significant sums for what is in the main a traditional stand-in role. Consequently the Panel has decided to recalibrate the SRAs for the Vice Chairmen to bring them more in line with comparative relativities.
63. **The Panel recommends that the SRAs for the Vice Chairmen of the committees and panels are recalibrated as follows:**

Vice Chairman	Ratio	Recommended SRA
Vice Chairman DMP	40% of Chairman's SRA	£2,524
Vice Chairman Licensing/Protection	33% of Chairman's SRA	£2,104
Vice Chairmen Scrutiny Panels	33% of Chairman's SRA	£1,635
Vice Chairman Council	33% of Chairman's SRA	£1,156
Vice Chairman Employment	30% of Chairman's SRA	£712
Vice Chairman Governance	30% of Chairman's SRA	£712
Vice Chairman Standards	Discontinue SRA	

The Leader of the Principal Opposition Group

64. The current SRA (£7,005) for the Leader of the Principal Opposition has historically been arrived at by setting it at 50% of the Leader's SRA. This is comparatively high (the mean SRA is £5,002 in the benchmarking group) and relates to a different era when the Principal Opposition Group was much larger than it is today. This has led to the anomalous situation where the Leader of the Principal Opposition Group of 7 receives an SRA of £7,005 and the Leader of Minority Opposition Group of 5 receives an SRA of £723 - an almost 1000% difference in remuneration with a difference in group size of 40%.

65. To future proof the scheme and to create a stronger relationship between group size and the Leader's SRA the Panel recommends the following banding system is adopted:

Principal Opposition Group size	Percentage of Leader's SRA	Recommended SRA
20 or more	50%	£7,005
15-19	40%	£5,604
10-14	35%	£4,904
9 or less	30%	£4,203

Deputy Leader of the Principal Opposition

66. Similarly the SRA for the Deputy Leader of the Principal Opposition Group (£2,837 - set at 40% of Opposition Group Leaders' SRA) reflects a different political era. Benchmarking shows that it is not typically paid, only one of the comparator councils pay such an SRA (£1,104 in Cherwell). The Panel has decided to maintain this SRA in the interests of ensuring there is a well resourced opposition but to apply a lower ratio, namely 33% of their Group's Leaders operative SRA. The Panel recommends that the Deputy Leader of the Principal Opposition also has a graded SRA depending on group size as follows:

Group size	Opposition Group Leader's Recommended SRA	Percentage of Group Leader's SRA	Deputy Group Leader's recommended SRA
20 or more	£7,005	33%	£2,335
15-19	£5,604	33%	£1,868
10-14	£4,904	33%	£1,605
6-9	£4,203	33%	£1,400
5 or less	£4,203	NA	No SRA recommended

Leader of Minority Opposition Group[s]

67. Currently any Leader of a Minority Opposition Group that attains 5 Members (10% of council membership) qualifies for a Minority Opposition Group Leaders' SRA of £723 (a historic figure). Currently this applies to only one group. This post is typically remunerated, in the benchmarking group it is paid in 7 councils (the mean SRA being £2,685) and at the time of writing there are at least 2 other councils where there is no Minority Opposition Group Leaders to remunerate.

68. At the last review the Panel recommended and the Council accepted the adoption of 5 member threshold for the SRA to be paid. This criterion has general acceptance but the Panel has decided that the SRA should be increased to a 10% of the Leader's SRA to bring it in line with peers.
69. Consequently **the Panel recommends that the SRA for the Leader[s] of a Minority Opposition Group that attains 5 members is £1,400.**

If the two largest Opposition Groups are of equal size

70. To future proof the **scheme the Panel also recommends that where the two largest Opposition Groups are of equal size that the respective group leaders should each receive the Leader of a Principal Opposition Group's SRA that applies to their group size**
71. For instance, if the two largest Opposition Groups had nine Members apiece then the SRA payable to each Group Leader would be as follows:
- Principal Opposition Group Leader SRA (9 Members): £4,203
72. Furthermore, **each Deputy Leader of a Principal Opposition Group of equal size should each receive the Deputy Leader of a Principal Opposition Group's SRA that applies to their group size.** For instance, if the 2 Principal Opposition Groups have 9 Members each then their SRA would be £1,605 each.

Co-optees' Allowances – Standards (2)

73. The Council continues to appoint 2 parish councillors to the Standards Committee to deal with complaints against parish councillors if required. They are both eligible for an annual Co-optees' Allowance of £231. No evidence was received to revisit this allowance.
74. **The Panel recommends that the Co-optees' Allowance is not altered and remains at £231 for 2015/16 subject to any indexation the Council may decide to apply.**

The Dependants' Carers' Allowance (DCA)

75. Although the DCA is only claimed occasionally there was general support to maintain the allowance on principle, a view the Panel continues to endorse.
76. No evidence was received to indicate the Dependants' Carers' Allowance required amending. **The Panel recommends that the current rates payable**

for the Dependants Carers' Allowance and the terms and conditions by which it may be claimed are maintained.

Travel and Subsistence Allowances

77. No evidence was received to indicate the Travel and Subsistence Allowances require amending. **The Panel recommends that the current rates payable for the Travel and Subsistence Allowances and the terms and conditions by which they may be claimed are maintained.**

Indexation

78. Although provision for indexation is in place since 2010 the Council has chosen not to implement the index for the Basic Allowance and SRAs. For instance, in 2013 Officers received a locally agreed 2% cost of living increase but it was not applied to the Basic Allowance and SRAs as the Council declined the index, which is its prerogative. Nonetheless, there was general support for the principle of indexation to be in place so as to give the Council the choice.

79. **The Panel recommends that the following indices be used for indexation purposes.**

- **The Basic Allowance, SRAs and Co-optees' Allowance:**
 - Indexed to the locally agreed cost of living percentage increase in Huntingdonshire District Council local government staff salaries and implemented from the date of the AM for the same year that it applies to staff
- **Travel Allowances:**
 - Mileage: indexed to the HMRC rates
 - Public Transport: indexed to rates that can be claimed by Officers
- **Subsistence allowances – out of Authority Only:**
 - Indexed to and paid at the same rates and conditions applicable to Officers
- **DCA:**
 - Childcare element: the maximum hourly cap indexed to the hourly minimum wage appropriate to the age of the carer
 - Elderly/Disabled element: the maximum hourly cap indexed to the hourly rate paid to home care assistants by Cambridgeshire County Council

80. **The Panel further recommends that the indices run for the maximum length permitted by the legislation, namely for 4 years up to end of the 2018/19 municipal year.**

Implementation

- 81. The Panel further recommends that its recommendations contained in this report are implemented from date of the Council's AM on 20 May 2015.**

Appendix 1: Members and Officers who met with the Panel**Members:**

Cllr J. Ablewhite	Leader of Council & Conservative Group, Chairman of the Cabinet & Executive Member for Strategic & Delivery Partnerships
Cllr M. Baker	Minority Opposition Group Leader - Liberal Democrat
Cllr K. Churchill	Principal Opposition Group Leader - UKIP
Cllr D. Tuplin	Independent Member

Written submissions from Members:

Cllr B. Boddington	Chairman of the Development Management Panel (Conservative)
Cllr P. Bucknell	Vice Chairman of the Council (Conservative)
Cllr R. Carter	Vice-Chairman Overview and Scrutiny Panel - Social Well-Being (Conservative)
Cllr S. Chriswell	Chairman, Overview & Scrutiny Panel - Social Well-Being (Conservative)
Cllr J. Davies	Chairman of the Licensing & Protection Panel and Licensing Committee (Conservative)
Cllr R. Fuller	Vice Chairman of the Licensing & Protection Panel and Licensing Committee (Conservative)
Cllr R. Harrison	Chairman of the Overview and Scrutiny Panel - Economic Well-Being (Conservative)
Cllr P. Kadewere	Labour Member
Cllr T. Sanderson	Executive Member for Strategic Economic Development & Legal (Conservative)
Cllr R West	Vice-Chairman of Employment Panel (Conservative)

Officers who briefed the Panel:

Joanne Lancaster	Managing Director
Tony Roberts (PhD)	Democratic Services Officer
Julie Slatter	Director for Corporate Services

Appendix 2: Information received & reviewed by the Panel

1. Itinerary
2. Panel Terms of Reference
3. Huntingdonshire District Council Members' Allowances Scheme 2014/15
4. Huntingdonshire District Council Members' Allowances & Expenses statutory publication 2013/14
5. Huntingdonshire District Council meetings calendar 2014/15
6. Member Role Profiles
7. Break down of number of meeting for each licensing panel (2012/13 & 2013/14 & so far this year) including who has chaired and served on them
8. Huntingdonshire DC IRP: Sixth Report November 2010
9. Councillors Census 2013 - summary of average hours worked by authority and non/post holder
10. National Joint Council for Local Government Services, 2014-16 Payscale & Allowances including up rating figures, 14 November 2014
11. Aide Memoir sent to all Members
12. Statutory Guidance on Consolidated Regulations for Local Authority Allowances 2003
13. Statutory Instruments: 2003 No. 1021 – The Local Authorities (Members' Allowances) (England) Regulations 2003
14. 2003 No. 1021 – The Local Authorities (Members' Allowances) (England) Regulations
15. Hard copies of allowances schemes utilised for benchmarking purposes including comparative summary (see below) data/material
16. Written submissions from Members
17. ONS, Annual Survey of Hourly Earnings, Weekly pay - Gross - for all full time employee jobs - United Kingdom 2014, Table 7.1a.

Appendix 3: Allowances paid in comparator authorities

BM1: HDC CIPFA 10 Nearest Neighbours & relevant Cambridgeshire Districts: BA + Exec, Scrutiny, Planning & Council SRAs 2014/15												
Authority	Basic Allowance	Leader's SRA	Total Leader	Deputy Leader	Cabinet Mbrs - Others	Chairmen Overview & Scrutiny	O&S V/C	Chair Planning	Planning V/C	Planning Mbrs	Chair Council	Council V/C
Aylesbury Vale	£5,388	£16,164	£21,552	£12,120	£10,776	£4,044		£5,388			£5,388	
Basingstoke & Deane	£6,603	£22,018	£28,621	£14,669	£11,009	£5,504	£550	£6,605	£660			
Braintree	£4,536	£13,608	£18,144	£11,340	£9,072	£4,536		£4,536		£839	£4,536	
Charnwood	£4,820	£11,931	£16,751	£8,352	£4,772	£3,341	£1,432	£3,579	£1,432			
Chelmsford	£5,544	£21,738	£27,282	£14,346	£10,869	£4,304		£7,170				
Cherwell	£4,155	£14,500	£18,655	£6,291	£6,291	£3,702		£4,200				
Colchester	£6,412	£19,235	£25,647	£12,118	£11,541	£6,732		£6,732		£1,010	£11,600	£2,600
Fenland	£4,576	£16,154	£20,730	£9,153	£9,153	£8,008	£1,602	£8,008	£1,602		£4,027	
Maidstone	£4,666	£23,326	£27,992	£11,663	£11,663	£4,665		£5,831				
South Cambridgeshire	£4,720	£10,507	£15,227	£7,881	£7,006	£3,565	£1,783	£4,526	£2,263		£3,962	£1,981
Stafford	£3,837	£8,800	£12,637	£7,278	£5,529	£3,103		£4,062	£846			
Test Valley	£6,313	£11,968	£18,281	£8,181	£7,626	£6,313	£1,263	£4,747	£960		£2,820	£556
<i>Huntingdonshire</i>	<i>£4,235</i>	<i>£14,010</i>	<i>£18,245</i>	<i>£10,537</i>	<i>£8,394</i>	<i>£5,604</i>	<i>£2,242</i>	<i>£6,311</i>	<i>£2,837</i>	<i>£620</i>	<i>£3,763</i>	<i>£1,563</i>
Mean	£5,131	£15,829	£20,960	£10,283	£8,776	£4,818	£1,326	£5,449	£1,294	£925	£5,389	£1,712
Median	£4,770	£15,327	£19,693	£10,247	£9,113	£4,420	£1,432	£5,068	£1,196	£925	£4,282	£1,981
Highest	£6,603	£23,326	£28,621	£14,669	£11,663	£8,008	£1,783	£8,008	£2,263	£1,010	£11,600	£2,600
Lowest	£3,837	£8,800	£12,637	£6,291	£4,772	£3,103	£550	£3,579	£660	£839	£2,820	£556

BM2: HDC CIPFA 10 Nearest Neighbours & relevant Cambridgeshire Districts: Other Main SRAs 2014/15												
Authority	Chair Licensing &/or Regulatory	V/C Licensing &/or Regulatory	Chair Employment or HR	V/C Employment	Chair Governance	V/C Governance	Chair Standards	V/C Standards	Chair Audit	Leader Main Opp	Main Opp Dep Leader	Leader 2nd Opp
Aylesbury Vale	£2,700								£4,044	£2,736		£1,368
Basingstoke & Deane	£5,504	£550	£5,504	£550					£5,504	£6,605		£3,303
Braintree	£4,536				£4,536					£4,536		£1,134
Charnwood	£2,386	£716					£1,432		£3,341	£4,000		
Chelmsford	£2,718				£1,086				£1,086	£7,170		
Cherwell	£1,104		£1,104				£1,104		£2,250	£2,898	£1,104	
Colchester	£5,771								£3,847	£7,694		£6,155
Fenland	£3,204		£1,602		£1,602		£1,602			£5,583		£1,602
Maidstone	£2,332						£1,166		£1,166	£5,831		£2,331
South Cambridgeshire	£510		£439		£1,811					£3,565		
Stafford	£1,523		£3,611				£902		£2,223	£4,400		£2,900
Test Valley	£4,747	£960	£2,076	£404					£2,076			
Huntingdonshire	£6,311	£2,837	£2,779	£927	£1,968	£649	£2,779	£927		£7,005	£2,837	£723
Mean	£3,086	£742	£2,389		£2,259		£1,241		£2,837	£5,002		£2,685
Median	£2,709	£716	£1,839		£1,707		£1,166		£2,250	£4,536		£2,331
Highest	£5,771	£960	£5,504	£550	£4,536		£1,602		£5,504	£7,694	£1,104	£6,155
Lowest	£510	£550	£439	£404	£1,086		£902		£1,086	£2,736	£1,104	£1,134

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Councillors' Current Expenditure Report 2014 - 2015

Emp No	Name	Special					Grand Total
		Basic Allowance	Responsibility Allowance	Arrears	Care & Other Allowances	Travel Expenses	
25030	ABLEWHITE JASON CLLR	£4,235.04	£14,010.00			£1,365.65	£19,610.69
32498	AKTHAR SAEED CLLR	£3,781.28					£3,781.28
30488	BAKER KEITH CLLR	£4,235.04	£927.00		£17.84	£78.30	£5,258.18
22821	BAKER MICHAEL CLLR	£4,235.04	£1,822.36				£6,057.40
23194	BANERJEE MADHABI CLLR	£637.53	£93.34			£134.10	£864.97
21444	BATES IAN CLLR	£4,235.04					£4,235.04
24490	BODDINGTON BARBARA CLLR	£4,235.04	£5,973.64		£26.76	£730.80	£10,966.24
25032	BUCKNELL PETER CLLR	£4,235.04	£2,297.49		£750.37	£364.05	£7,646.95
32488	BULL GRAHAM CLLR	£4,235.04	£6,224.04		£51.33	£169.20	£10,679.61
33639	BUTLER ERIC CLLR	£4,235.04	£2,793.47			£874.80	£7,903.31
32728	CARTER ROBIN CLLR	£4,235.04	£2,753.49	£26.76	£71.36	£426.15	£7,512.80
32215	CAWLEY STEPHEN CLLR	£4,235.04	£4,182.72	£226.42	£158.37		£8,802.55
32216	CHAPMAN BARRY CLLR	£4,235.04	£8,394.00		£158.37	£172.80	£12,960.21
30236	CHURCHILL KENNETH CLLR	£4,235.04	£5,779.13	£307.28			£10,321.45
20689	CLOUGH WILLIAM CLLR	£637.53	£60.00		£34.17		£731.70
25034	CRISWELL STEPHEN CLLR	£4,235.04	£5,604.00		£8.92		£9,847.96
32489	CURTIS IAN CLLR	£4,235.04	£2,340.56		£158.37	£347.40	£7,081.37
20013	DAVIES JOHN CLLR	£4,235.04	£6,311.04			£221.40	£10,767.48
24491	DEW DOUGLAS CLLR	£4,235.04	£8,029.48			£597.15	£12,861.67
32706	DUFFY LISA CLLRM	£4,235.04					£4,235.04
30650	FARRER RODNEY CLLR	£4,235.04	£620.04				£4,855.08
32689	FULLER RYAN CLLR	£4,235.04	£2,340.56	£26.76	£122.69	£72.00	£6,797.05
32690	GILES DEREK CLLR	£4,235.04				£137.70	£4,372.74

Emp No	Name	Special				Travel Expenses	Subsistence	Grand Total
		Basic Allowance	Responsibility Allowance	Arrears	Care & Other Allowances			
25037	GRAY JONATHAN CLLR	£4,235.04	£8,394.00				£12,629.04	
32223	GREENALL STEPHEN CLLR	£637.53	£427.08	£34.17			£1,098.78	
22413	GUYATT NICHOLAS CLLR	£637.53	£1,586.21		£34.17	£516.00	£2,773.91	
22823	HANSARD ANDREW CLLR	£4,235.04	£2,778.96			£89.10	£7,103.10	
32490	HARLOCK GREGORY CLLR	£4,235.04	£1,737.17		£158.37	£169.65	£6,300.23	
32491	HARRISON ROGER CLLR	£4,235.04	£5,015.64		£158.37	£388.80	£9,797.85	
24492	HARTY DAVID CLLR	£4,235.04	£1,849.62		£158.37	£27.00	£6,270.03	
32492	HOWE ROBIN CLLR	£4,235.04	£10,161.95		£158.37	£584.10	£15,139.46	
25038	HYAMS COLIN CLLR	£637.53	£427.08		£16.11	£22.50	£1,103.22	
30828	JORDAN PATRICIA CLLRMS	£4,235.04			£51.33		£4,286.37	
32688	KADEWERE PATRICK CLLR	£4,235.04			£51.33		£4,286.37	
54 32705	KADIC ELAINE CLLRMS	£4,235.04	£2,241.96	£26.76	£158.37		£6,662.13	
32494	LONGFORD PAULA CLLRM	£2,117.52	£310.02				£2,427.54	
32495	MACKENDER-LAWRENCE ALAN C	£4,235.04	£3,998.02		£4,582.33	£1,009.35	£13,824.74	
24494	MITCHELL PETER CLLR	£4,235.04	£535.40		£51.33	£396.45	£5,218.22	
32990	MORRIS JOHN CLLR	£4,235.04	£620.04		£158.37	£40.90	£5,054.35	
32704	OLIVER MARK CLLR	£4,235.04			£51.33	£138.60	£4,424.97	
32691	PETHARD JOHN CLLR	£352.92			£10.00		£362.92	
32010	REEVE PETER CLLR	£4,235.04	£620.04	£96.40			£4,951.48	
24036	REYNOLDS DEBORAH CLLRM	£4,235.04			£69.17	£76.50	£4,380.71	
23200	ROGERS TERENCE CLLR	£637.53	£843.61		£34.17	£138.60	£1,653.91	
22825	SANDERSON THOMAS CLLR	£4,235.04	£8,394.00		£51.33	£77.85	£12,758.22	
31301	SHELLENS MICHAEL CLLR	£4,235.04			£51.33		£4,286.37	
21129	TUPLIN RICHARD CLLR	£4,235.04	£620.04		£17.84	£267.30	£5,140.22	

Emp No	Name	Special						Grand Total
		Basic Allowance	Special Responsibility Allowance	Arrears	Care & Other Allowances	Travel Expenses	Subsistence	
32217	TYSOE DARREN CLLR	£4,235.04	£8,394.00		£158.37			£12,787.41
30827	URSELL PAUL CLLR	£4,235.04			£109.68			£4,344.72
32218	VAN DE KERKHOVE STEVE CLLR	£4,235.04			£158.37	£151.20		£4,544.61
30489	WEST RICHARD CLLR	£4,235.04	£1,547.04			£237.60		£6,019.68
32496	WILLIAMS ALAN CLLR	£637.53						£637.53
		£188,586.11	£141,058.24	£744.55	£8,006.96	£10,023.00	£0.00	£348,418.86

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**MEMBERS' ATTENDANCES
AT MEETINGS OF THE COUNCIL, CABINET, COMMITTEES AND PANELS**

MUNICIPAL YEAR 2014/15

COUNCIL <i>(met on 7 occasions)</i>			
Ablewhite, J D	7	Hansard, A	5
Akthar, S (to 02/15)	2	Hardy, A	4
Baker, K M	5	Harlock, G J	6
Baker, M G	6	Harrison, R	7
Bates, I C	4	Harty, D	7
Boddington, Mrs B E	7	Hayward, T	7
Bucknell, P L E	7	Howe, R B	7
Bull, G J	6	Hyland, B	7
Butler, E R	4	Jordan, Mrs P A	3
Carter, R C	6	Kadewere, P	7
Cawley, S	5	Kadic, Mrs L	7
Chapman, B S	6	Longford, Mrs P (to 18/9/14)	0
Churchill, K J	6	Mackender-Lawrence, A J	6
Conboy, Mrs S	5	Matthews, Mrs R	7
Criswell, S J	5	Mitchell, P G	6
Curtis, Mrs A D (from 7/8/14)	3	Morris, J P	6
Curtis, I J	6	Oliver, M C	5
Davies, J W	7	Reeve, P D	6
Dew, D B	7	Reynolds, Mrs D C	5
Dickinson, Mrs A	7	Sanderson, T D	7
Duffy, Mrs L A	6	Shellens, M F	7
Farrer, R S	7	Tuplin, R G	5
Francis, M	6	Tysoe, D M	7
Fuller, R	6	Ursell, P K	1
Gardener (from 27/11/14)	3	Van de Kerkhove, S M	7
Giles, D A	6	West, R J	7
Gray, J A	7		

CABINET <i>(met on 12 occasions)</i>			
Ablewhite, J D	12	Gray, J A	11
Cawley, S (from 17/12/14)	3	Howe, R B	9
Chapman, B S	10	Sanderson, T D	12
Dew, D B	11	Tysoe, D M	10

CORPORATE GOVERNANCE PANEL <i>(met on 5 occasions)</i>			
Baker, M G	3	Harrison, R	2
Butler, E R	4	Kadewere, P	5
Churchill, K J	3	Mitchell, P G	4
Harlock, G J	5	West, R J	5

DEVELOPMENT MANAGEMENT PANEL <i>(met on 12 occasions)</i>			
Boddington, Mrs B E	12	Farrer, R S	12
Bucknell, P L E	12	Gardener, I (from 17/12/14)	3
Bull, G J	9	Longford, Mrs P (to 18/09/14)	0
Butler, E R	11	Mackender-Lawrence, A J	12
Carter, R C	12	Morris, J P	7
Conboy, Mrs S	12	Reeve, P D	9
Curtis, Mrs A D (from 18/09/14)	7	Tuplin, R G	12
Dew, D B	11	West, R J	11
Dickinson, Mrs A	11	Vacancy (to 17/12/14)	-

EMPLOYMENT PANEL <i>(met on 5 occasions)</i>			
Ablewhite, J D	4	Gray, J A	5
Akthar, S (to 02/15)	1	Jordan, Mrs P A	3
Cawley, S (to 17/12/14)	4	Tuplin, R G	4
Curtis, Ms A D (from 17/12/14)	1	West, R J	5
Duffy, Ms L	3		

LICENSING AND PROTECTION PANEL <i>(met on 5 occasions)</i>			
Baker, K M	3	Kadic, Mrs L	5
Curtis, I J	4	Morris, J	0
Davies, J W	5	Oliver, M C	5
Farrer, R S	5	Sanderson, T D	5
Fuller, R	5	Van De Kerkhove, S M	5
Harlock, G J	4	West, R J	5

LICENSING COMMITTEE <i>(met on 1 occasions)</i>			
Baker, K M	0	Kadic, Mrs L	1
Curtis, I J	0	Morris, J	0
Davies, J W	1	Oliver, M C	1
Farrer, R S	1	Sanderson, T D	1
Fuller, R	1	Van De Kerkhove, S M	1
Harlock, G J	1	West, R J	1

OVERVIEW AND SCRUTINY PANEL (ECONOMIC WELL-BEING) <i>(met on 11 occasions)</i>			
Bull, G J	8	Harrison, R	11
Butler, E R	8	Harty, D	9
Bucknell, P L E	9	Hayward, T F	10
Cawley, S (to 17/12/14)	4	Hyland, B (from 17/12/14)	3
Curtis, I J (to 17/12/14)	3	Mitchell, P G	10
Dickinson, Mrs A	10	Reeve, P D	7
Gardener, I (from 17/12/14)	4	Shellens, M	11

OVERVIEW AND SCRUTINY PANEL (ENVIRONMENTAL WELL-BEING) <i>(met on 9 occasions)</i>			
Baker, M G	9	Giles, D A	7
Bates, I C	6	Harlock, G J	7
Boddington, Mrs B E	8	Hyland, B (to 17/12/14)	4
Bull, G J	9	Kadic, Ms L	9
Curtis, Mrs A D (from 18/09/14)	3	Oliver, M C	5
Davies, J W	9	West R, J	8
Farrer, R S (from 17/12/14)	2	Vacancy (to 18/09/14)	-

OVERVIEW AND SCRUTINY PANEL (SOCIAL WELL-BEING) <i>(met on 11 occasions)</i>			
Baker, K	2	Hardy, A J	5
Carter, R C	7	Jordan, Mrs P A	8
Criswell, S J	11	Kadeware, P	10
Curtis, I J (from 17/12/14)	4	Matthews, Mrs R	11
Farrer, R S (to 17/12/14)	1	Reynolds, Mrs D C	8
Francis, M	8	Van de Kerkhove, S M	8
Fuller, R	9		

STANDARDS COMMITTEE <i>(met on 2 occasions)</i>			
Baker, K M	0	Harlock, G J	2
Boddington, Mrs B E	2	Hayward, T F (from 30/09/14)	0
Duffy, Mrs L A	2	Sanderson, T D	1
Hansard, A	2	Van de Kerkhove, S M (to 30/09/14)	2
		Ursell, P K	0

NB: This schedule represents the attendance record of Members at District Council meetings. Members' responsibilities in terms of external organisations to which they are appointed by the District Council and duties within respective wards is not recorded. The Report of the Independent Panel (November 2002) estimated that, on average, non-executive Members spent 8.5 hours per week on Council duties.

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